



TECHOPS SPECIALTY VEHICLES

POSITION DESCRIPTION

Position Title: Carpenter

Reports to: Production Manager

Department: Shop

GENERAL ACCOUNTABILITIES/RESPONSIBILITIES:

- Provide support during building of workstations, cabinets, floors, etc. throughout vans, trucks, SUVs, and Mobile Command Centers (MCVs)
- Ensure work performed meets the requirements set forth by the vehicle diagram
- Work with project lead to troubleshoot any issues that arise during carpentry
- Communicate job status as well as material status throughout the duration of assigned project

QUALIFICATIONS:

- Must have carpentry experience, preferably in marine, RV, or auto industry
- Must be able to read and interpret drawings
- Experience with all necessary power tools and saws
- Maintains volume of production and quality of workmanship both while performing work and upon completion; general supervision is received concerning work but methods or techniques are generally left to the discretion of the employee.
- Operates and maintains a variety of equipment such as tools, air compressors, portable generators, etc. Makes small repairs to equipment as required.
- Operates automotive equipment, such as pick-up trucks, small vans, SUVs, or cars within the shop environment. May operate large vehicles, move trailers, etc. if necessary.
- Makes equipment, material and supply procurement recommendations to the Shop Manager as necessary.
- Assists shop team in checking project standards and applying quality-control measures.
- May assist shop team with installations and repairs in the mechanical, electrical, plumbing and related fields.
- Completes paperwork as required.
- Performs other duties as required.



TECHOPS SPECIALTY VEHICLES

QUALIFICATIONS:

Required:

- High School Diploma or equivalent, AND
- Equivalent combination of education and experience deemed adequate
- Must work well with little supervision and in a team environment
- Strong attention to detail
- Valid driver's license and a clean driving record
- US Citizenship

WORKING CONDITIONS:

The employee's primary work site is in the shop at the TechOps headquarters in Stevensville, MD. The shop is well-lit and properly ventilated in accordance with the Bureau of Labor. The noise level in the work environment is typical of most shop/industrial environments; ear protection is provided for when machinery is in operation as the noise level in the work area can be very loud. Installer is occasionally exposed to extreme heat in summer and cold in winter while performing typical tasks. Exposure to dirt, dust and chemical fumes such as wood stains, paint, etc. is frequent. While it is difficult to gauge the percentage of travel for the employee, it is to be expected that travel both to TechOps locations and to project work sites not under TechOps's control or events outside of Maryland and around the country may be required.

PHYSICAL REQUIREMENTS:

Medium physical exertion; the position requires mobility. While performing the duties of this position, he/she is frequently required to walk, stand on a concrete floor, communicate, reach and manipulate objects, tools or controls, work under vehicles (creeper work), work on ladders and on top of vehicles and occasionally sit. Duties involve moving materials weighing up to 25 pounds on a regular basis and up to 50 pounds on an occasional basis. Manual dexterity and coordination are required over 50% of the work period while operating equipment such as tools, forklift, computer keyboard, mouse, calculator and other items including tools and shop machinery as needed.

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Schedule:

- 8 hour shift (7:30am-4:00pm)
- Day shift
- Overtime